



Health Department
 City of East Moline
 912 16th Avenue | East Moline, IL 61244 | 309-752-1599

Mobile Vendor Application

A mobile food unit is a vehicle mounted, food service establishment, designed to be readily movable. If any food preparation is done at a separate facility, a license for that facility is required in addition to your mobile license.

Business Information

Business Name _____

Onsite Manager _____ Phone _____

Owner Information

Owner Name _____ Owner Address _____

City _____ State _____ Zip _____

Phone _____ Alt. Phone _____

Email _____

Renewal Form Send to same address as owner

Alternate address: _____

Vehicle Information - EACH VEHICLE MUST BE LICENSED SEPARATELY

Vehicle License Plate Number _____

Food Protection Manager Certification

Name		ID#		Exp:	
Name		ID#		Exp:	

Applicant Signature _____ **Date:** _____

Fee Information

\$100.00 - Mobile unit selling non-potentially hazardous foods

\$150.00 - Mobile unit selling potentially hazardous foods

\$100.00 - Pushcart

***Mobile food units must be brought to the Health Department for initial inspection prior to serving food.**



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MENU – attach establishment menu		
List all food/beverage products that will be prepared, sold and/or given away below:		
Menu item(s) attach list if needed	Source of food	All preparation done on site (including, thawing, cutting, seasoning, cooking, etc.) *
Example: <i>Hamburgers</i>	<i>Smith's Market</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

*For food items not prepared onsite, please fill out the following and attach current license to this form:

Establishment Name: _____
 Address: _____
 Phone: _____ Date of Preparation: _____

Floor Plan (please attach to application)

The following items shall be indicated on the drawing:

- Location and common name of all equipment
- Food storage locations including coolers and self-service locations
- Location of clean and gray water tanks
- Location of sinks (including hand washing and three compartment sink, if applicable)
- Any outdoor equipment (i.e. grill)

All floors, walls, and ceilings should be smooth durable, easily cleanable, and nonabsorbent.

OFFICE USE ONLY Fee Amount _____ Late Fee \$25.00 \$50.00 Risk Category _____

Fee submitted \$ _____ Cash Check # _____ MO# _____

Approved by: _____ Date: _____ Permit # _____