

**MINUTES OF THE MEETING OF THE MAYOR
AND THE COMMITTEE-OF-THE-WHOLE OF
THE CITY OF EAST MOLINE, ILLINOIS
MONDAY, OCTOBER 1, 2018**

ROLL CALL

Mayor Freeman called the meeting to order and directed City Clerk Arletta D. Holmes to call the roll. The following Aldermen were present: Alissa Sallows, Gary Almblade, Nancy Mulcahey, Ed DeJaynes, Gary Miller, Maria Tapia, and Jose Rico. **7:31 p.m.**

ADDITIONS/CORRECTIONS TO AGENDA

None.

PROPOSED ORDINANCE FOR WASTE HAULER REGISTRATION & FEES

(Mr. Drake, Director of WWTP Facilities)

A few months ago, the Council discussed a registration fee for individuals/business who haul septic waste to the wastewater plant. Septic waste haulers are currently required to register with the Wastewater Treatment Plant. We currently collect some of the information listed below. Currently, once registered. Septic Waste Haulers are not required to register or update their information on an annual basis. By implementing an annual septic waste hauler registration and fee, it will provide the City with current information on septic waste haulers and help reduce the City's liability for private companies and individuals doing business on city property by requiring proof of insurance (East Moline currently does not require proof of insurance, emergency contacts, list of drivers, or a list of other disposal sites). The fees collected will help offset some of the costs associated with the registration program.

For septic waste haulers to register and to obtain dumping privileges at the East Moline Regional Wastewater Treatment Plant. I would propose that waste haulers be required to provide all pertinent information such as the list below and/or what the Council deems necessary:

- Billing information (W-9 form required as part of billing information)
- Emergency Contact Information
- Proof of Liability Insurance (minimum \$100,000 property & \$300.00 personal injury)
- Proof Worker's Compensation Insurance (or Sworn Statement applicant has no employees)
- List of trucks with Tank Volumes,
- List of Drivers with relevant information,
- List of other disposal sites used by the waste hauler.
- Required to abide by the City of East Moline Sewer Use Ordinance, East Moline Dumper. Policy and US EPA and EPA requirements pertaining to waste haulers.

I would suggest a non-refundable registration application fee of \$50.00 that will be required to accompany the Registration application. If approved. The registration will be valid until January 31 of the following calendar year at which time the registration must be renewed.
Registration application. If approved, the registration will be valid until January 31 of the following calendar year at which time the registration must be renewed.

The Wastewater Plant currently has twenty-two registered and ten active waste haulers. This will be a minimal increase in revenues. The increase in revenues generated by the application Fee will be offset expenses incurred for the registration. Annual registration will provide the City with updated information for septic waste haulers and reduce the City's liability of Individuals who are not City employees doing business on City Property and provide better Protections of our wastewater treatment process and facility.

This would be an increase in revenues of (more or less) \$500.00.

FINANCIAL:

This is not a budgeted item.

Title: Wastewater Plant Revenues **Department:** Wastewater plant. This is not a CIP

RECOMMENDATION:

Propose an Ordinance drafted by the City Attorney to implement a Septic Waste Hauler Registration fee and include the above requirements beginning January 2019.

A motion was made by Alderman Sallows, seconded by Alderman Miller, to concur with the recommendation to propose an Ordinance drafted by the City Attorney to implement a Septic Waste Hauler Registration and fee and include the above requirements beginning January 2019.

Upon roll call the following voted in favor: Rico, Sallows, Almblade, Mulcahey, DeJaynes, Miller, and Tapia. Motion carried.

OFFICER HIRE (REPLACEMENT) – (Chief Reynolds, EMPD)

Captain Thomas G. Reagan retired on September 14, 2018 leaving a vacancy in the Police Department. The Police Department has a spot reserved at the Illinois State Police Training Academy for the basic law enforcement training class that starts on January 13, 2019. The hire date would be Friday, January 11, 2019.

FINANCIAL:

This is a budgeted item.

Line Item#: 007-4200-110.1 **Title:** Salaries (Police)

Funding Sources: General Fund **Departments:** Police Protection. This is not a CIP.

RECOMMENDATION:

Approve the hire of a police officer.

A motion was made by Alderman DeJaynes, seconded by Alderman Miller, to concur with the recommendation to approve the hire of a police officer. Upon roll call the following voted in favor: Rico, Sallows, Mulcahey, DeJaynes, Miller, and Tapia. **Opposed:** Almblade. Motion carried 6-1.

EAST POINTE CENTER – 13TH STREET SIDEWALK (Mr. Kammler, Director of Engineering)

There have long been concerns regarding the need for a sidewalk between the MetroLINK East Pointe Center and 13th Street. To further confirm the need, a dirt “trail” has developed due to the number of people walking through this area. Several years ago, our department was working with Dick Van Raes (former city planner) on this, and the project stalled due to lack of solid information regarding property lines and easements. In the past several months, MetroLINK has paid consultant to perform a topography and boundary survey of the area required for the sidewalk installation to determine the property line locations as compared with the existing fences, drainage swale, etc. Based on the survey information, the Engineering Department has designed a sidewalk alignment and performed a preliminary cost estimate which totaled about \$24,000. Please see the attached exhibits to assist review and consideration.

While the 2018 Capital Improvement Plan does not have funding programmed for this sidewalk this fiscal year, there is desire for the project to be completed prior to East Moline Glass (a project proponent) selling their building, as part of the project requires relocation of this fence. MetroLINK is willing to pay for half the cost, which would make the city’s estimate cost \$12,000. If approve by the Committee-of-the-Whole, bids would be solicited from local contractors and brought back to City Council for final approval.

FINANCIAL:

This is not a budgeted item.

Line Item#: 021-4300-800.0 **Title:** Non-Home Rule Contingency
Amount Budgeted: \$0 **Actual Cost:** T.B.A. (est. \$12,000 for East Moline)

Funding Sources: Non-Home-Rule Sales Tax **Department:** Engineering This is not a CIP

RECOMMENDATION:

Approve partnering with Metro-LINK to solicit bids award a contract, and construct sidewalk between 13th Street and the East Pointe Center.

Alderman Mulcahey asked how much money do we have in the Non-Home Rule Contingency fund and does the City have any other obligations coming up against that fund? Mr. Kammler replied that he would have to get with the Finance Director prior to answering your question. Alderman

Almblade expressed his concerns regarding safety issues that is why having fencing and lighting is important.

A motion was made by Alderman Rico, seconded by Alderman Miller, to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Sallows, Almblade, Mulcahey, DeJaynes, Miller, and Tapia. Motion carried.

FIREFIGHTER REPLACEMENT – (Chief Rob DeFrance, EMFD)

Battalion Chief Mike Claus will be retiring from the East Moline Fire Department no later than January 7, 2019. He will have served thirty (30) years for the City of East Moline.

The Fire Department will need to hire a new firefighter to keep the Suppression shifts fully staffed to prevent overtime. The differential between the base salary of a 30-year firefighter and a new hire is \$27,429. The new hire will also all under the Tier 2 pension system also helps reduce the long-term pension cost.

We have a slot reserved in the Spring Fire Academy that commences on March 4, 2019. The background has been completed on the next candidate on our eligibility list. This candidate is also finishing his paramedic school in October on his own. This will save the City thousands of dollars in training cost.

FINANCIAL:

This is a budgeted item.

Line Item#: 5-4200-110.1 **Title:** Salaries **Amount Budgeted:** \$48,200. **Actual Cost:** \$48,200
Funding Sources: Fire Department Salaries Line. **Departments:** Fire This is not a CIP.

RECOMMENDATION:

Direct the Fire & Police Commission to hire the next qualified candidate on the eligibility list with an employment date that coincides with the retirement of Battalion Chief Claus.

A motion was made by Alderman Miller, seconded by Alderman DeJaynes, to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Sallows, Mulcahey, DeJaynes, Miller, and Tapia. **Opposed:** Almblade. Motion carried **6-1**.

VEHICLE REPLACEMENT (Mr. Girdler, City Administrator)

As per our CIP we are beginning the process of replacing vehicles on a rotational schedule. We will start by replacing the Truck used by Inspections – it is a 2005 F150 with over 127,000 miles on it. We decided to go with a smaller vehicle instead of another truck for better pricing and gas mileage so that we could have 4WD or AWD for getting around on job sites better. Inspection will be able to still haul ladders and equipment needed for field inspections. We received a quote from Reynolds Ford for state pricing on a 2018 Ford Escape SE 4WD.

Note – Trade-in value for the truck was \$1,500 or we can sell it by other approved processes and it will be even more under budget.

FINANCIAL:

This is a budgeted item.

Line Item#: 001-4308-743.0 **Title:** Capital Purchase

Amount Budgeted: \$25,000 **Actual Cost:** \$22,913.44 (with no trade-in)

Under/Over: -\$2,086.56. **Departments:** Inspections. This is a CIP. **CIP#:** INSP-17-02.

RECOMMENDATION:

Approve the resolution to purchase a new vehicle for Inspections.

Additional discussion was held regarding various aspects of this issue.

A motion was made by Alderman Miller, seconded by Alderman DeJaynes, to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Sallows, Almlblade, Mulcahey, DeJaynes, Miller, and Tapia. Motion carried.

ADJOURMENT:

A motion was made by Alderman DeJaynes, seconded by Alderman Almlblade, to adjourn the Committee-of-the-Whole meeting. Upon roll call the following voted in favor: Tapia, Rico, Sallows, Almlblade, Mulcahey, DeJaynes and Miller. Motion carried. **7:43 p.m.**

Minutes taken and submitted

Arletta D. Holmes, City Clerk