

**MINUTES OF THE MEETING OF THE MAYOR  
AND THE COMMITTEE-OF-THE-WHOLE OF  
THE CITY OF EAST MOLINE, ILLINOIS  
MONDAY, JUNE 15, 2020**

**ROLL CALL**

Mayor Freeman called the meeting to order and directed City Clerk Arletta D. Holmes to call the roll. The following Aldermen were present: Larry Toppert, Gary Almblade, Nancy Mulcahey, Jayne O'Brien, Frederic Kotoku, Maria Tapia and Jose Rico. **6:48 p.m.**

**ADDITIONS/CORRECTIONS TO AGENDA**

None.

**Sugar Creek Pump Purchase and Refurbishment (Mr. Kammler, Director of Engineering)**

The Sugar Creek Pump Station is a critical piece of the city's flood protection infrastructure. At this facility, three 150 HP/21,000 GPM pump units evacuate Sugar Creek over the Mississippi River levee when the flood gates are closed to keep the Mississippi flood water out. These three (3) pumps and motors have been well-maintained but are 35 years old. Sugar Creek exceeded the system's capacity and flooded portions of Watertown in 2008 and 2013 and these pumps had significant run-time during the lengthy 2019 flood season. Pump technicians have estimated the current capacity may be reduced as much as 20% and have indicated to staff that the pumps and motors at this facility should be pulled and re-built/replaced. As such, staff retained V&K Consulting Engineers to assist in review and recommendations. The overall drainage basin hydrology was re-examined along with the primary and secondary detention storage volume, and pump curves are being reviewed to ensure specifications of new pumps are appropriate. A letter detailing this analysis with recommendations is attached. Other potential improvements were also examined including (1) impermeable ballast and flood closure at the railroad crossing through the Sugar Creek levee, and

(2) flood-prone property buyout with regional detention basin.

Based upon the consultant analysis and subsequent discussion with staff, both short-term and long-term recommendations are proposed (see below). The city has requested FEMA consideration for funding assistance, but it will likely not qualify.

Pending discussion at COW, a proposal for professional services to prepare technical specs and bid documents for the necessary pumps, motor and controls will be obtained from V&K and presented to the City Council for consideration.

**FINANCIAL:**

This is not a budgeted item.

Amount Budgeted: N/A

Actual Cost: T.B.D.

Funding Sources: Drainage

Departments: Engineering This is not a CIP

**RECOMMENDATION:**

Short-Term: (a) Purchase 4th pump & motor to swap out one-at-a-time with existing units needing rebuilt; (b) Pull & rebuild three existing pumps and motors on a staggered schedule; (c) Replace pump motor control center (MCC) as it is beyond its useful life; (d) Perform feasibility and cost study for flood closure of railroad track crossing through Sugar Creek levee. Total cost for the extra pump, multi-stage rebuild and new controls is estimated at \$776,000.

Long-Term: (a) Purchase low-lying flood-prone properties in area west of 19th Street, north of Sugar Creek; (b) construct regional detention basin in this area to provide additional storage during flash-flood events.

A lengthy discussion was held regarding the replacement of pumps in the Sugar Creek area. Mr. Kammler provided detailed information and answered questions that the City Council had. This item was for informational purposes only. **No Action Required**

**The Quarter Redevelopment Agreement with B.M. Bagby, Inc. (Doug Maxeiner, City Administrator)**

See attached Agenda Supplement

**FINANCIAL:**

This is not a budgeted item.

Amount Budgeted: \$0 Actual Cost: \$400,000.00 to \$500,000.00

Funding Sources: CDBG, REDEEM, EDC, Other

This is not a CIP

**RECOMMENDATION:**

Staff recommends approval of the funding and development plan concept authorizing staff to finalize the development agreement for consideration by the City Council.

A motion was made by Alderman Mulcahey, seconded by Alderman Rico to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Almblade, Mulcahey, O’Brien, Kotoku and Tapia. Opposed - Toppert Motion carried. **6 - 1**

**Modification of License Renewal Process and Periods (Doug Maxeiner, City Administrator)**

Due to the global health emergency brought on by COVID-19 and the resulting regulations established by Governor Pritzker's Executive Order, restaurants and taverns have experienced significant disruptions in business volume and income for their establishments. To complicate matters, restaurant (food service), liquor, and video gaming licenses were scheduled to renew on May 1, 2020. With the hardship of not being able to serve clientele since mid-March, many businesses are struggling to come up with the renewal fee.

Staff put together a plan to extend the renewal period to July 1st (at which time restaurants and taverns should be allowed to resume operations). Current licenses for 2019/20 will be extended to June 30th at no additional cost. The renewal of the 2020 license is proposed for six months (July 1st to December 31st) with the fee reduced 50%. The renewal fee will be due no later than July 31st. Upon the expiration of the license on December 31st, a new 12-month license will be required which corresponds with the calendar year.

Feedback from businesses consulted has been positive appreciating the extra time to renew as well as the lower renewal fee for 2020. Some businesses have prepaid the 12-month fee and will be provided a credit on the next renewal or a refund of the overpayment.

**FINANCIAL:**

This is a budgeted item.

This is not a CIP

**RECOMMENDATION:**

Staff recommends approval of the modifications of the license period and renewal process for liquor, food service, and video gaming licenses.

A motion was made by Alderman Rico, seconded by Alderman Mulcahey to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Toppert, Almblade, Mulcahey, O'Brien, Kotoku and Tapia. Motion carried.

**Modification to the Personnel Policies for the City of East Moline (DougMaxeiner, City Administrator)**

Employee Handbooks in the City of East Moline were last revised in 2015. A significant number of new federal and state employment laws have been implemented or changed since that time. In addition, there are a number of benefits that have not historically been addressed in the Employee Handbook. This 2020 version of the Employee Manual cleans up these changes and omissions.

With regard to sick time (section 5-5) for exempt and non-union employees, the proposed policy is modifying the policy from 52 weeks of sick leave (documented) allowed in a year with no accrual or banking of hours to one where exempt or non-union employees accrue eight hours per month with an unlimited bank. The City has had a number of situations where it has been difficult to get someone back to work with the prior sick leave policy.

A contents page is included providing a brief explanation on the contents. Items are classified as either mandates, procedural, or benefit level determination.

**FINANCIAL:**

This is not budgeted item.

Actual Cost: No Cost

This is not a CIP

**RECOMMENDATION:**

Staff recommends approval of the revised Employee Manual for 2020.

A motion was made by Alderman Almblade, seconded by Alderman Mulcahey to concur with the recommendation as presented. Upon roll call the following voted in favor: Rico, Toppert, Almblade, Mulcahey, O'Brien, Kotoku and Tapia. Motion carried.

**ADJOURNMENT:**

A motion was made by Alderman O'Brien, seconded by Alderman Rico, to adjourn the Committee-of-the-Whole meeting. Upon roll call the following voted in favor: Rico, Toppert, Almblade, Mulcahey, O'Brien, Kotoku and Tapia. Motion carried. **7:39 p.m.**

**Minutes taken and submitted**

---

**Arletta D Holmes, City Clerk**